

Around Poland Booking Contract

It is necessary for all participants to sign a Booking Contract prior to joining one of Around Poland's trips. Please ensure you have read, understood and completed all sections of the document carefully before signing and forwarding it to us. Thank you!

A. INFORMATION ABOUT THE TRIP AND PARTICIPANTS

BOOKING NUMBER	
TOUR NAME	
TOUR DATE	
DATE OF RESERVATION	
NUMBER OF PARTICIPANTS	
PRICE PER PERSON	... Euro
TOTAL PRICE	... Euro
INCLUDED IN THE PRICE: <i>(an example)</i>	
<ol style="list-style-type: none"> 1. <i>Transport from Warsaw by car (with English speaking driver).</i> 2. <i>Accommodation in wooden cottages and guesthouses, double rooms with private bathrooms.</i> 3. <i>Three meals per day (breakfast, lunch and dinner).</i> 4. <i>English speaking wildlife experts in National Parks.</i> 5. <i>Entrance fees and insurance.</i> 	

TRAVELLER / CONTACT PERSON	Name:
	Date of Birth:
	Contact Address:
	E-mail:
	Telephone:
TRAVELLER / PARTICIPANT	Name:
	Date of Birth:
	Contact Address:
	E-mail:
	Telephone:
TERMS OF PAYMENT:	DEPOSIT:
	BALANCE:

ADDITIONAL REMARKS:	
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Please note that every person booking a trip must sign the contract separately.

.....
Full name, date, signature

.....
Full name, date, signature

B. BOOKING & TRAVEL CONDITIONS

The following Booking & Travel Conditions have been drafted to help us guarantee your safety, manage your travel arrangements and ensure your comfort while travelling with us. We hope they provide guidelines for making all the necessary arrangements smooth and quick.

The document below consist of eight chapters describing: general information and rules; booking processes; payments; cancellations; changes in booking; insurance; complaints and the processing of personal data and right to use images.

If you have any additional questions or comments for Around Poland please contact us at: info@aroundpoland.eu.

I. General information and rules

1. The contract is between Dzień dobry Magdalena Sikorska Company (address: Lipowa 9/7, 00-316 Warsaw, tax identification number: 6492128038, National Register of Tour Operators and Agents tour operator license number: 1655) operating under the trade name Around Poland ("AP") and the contact person booking a trip for him/herself and his crew members.
2. The person booking the trip is responsible for effective communication concerning the trip with all his crew members. The person booking the trip is responsible for assuring that the addresses and contact details of all persons within the booking are correct.
3. The person booking the trip must be at least 18 years old. All children must be under the supervision of adults booking the trip, who accept responsibility for the children during the trip.
4. When making your reservation, please let us know if you are disabled in any way, have any food allergies or other needs it would be useful for us to know about. When booking a trip please give all relevant information concerning any special needs you might have.
5. AP is entitled without prior notice to terminate the holiday of any persons who commit any illegal act during holiday with AP, behave in ways which cause or are likely to cause danger, upset or distress to any third party or damage to property or surrounding environments. In such cases, the person(s) concerned will be required to leave the accommodation or other service. We will have no further responsibility toward such person(s), including any return travel arrangements. No refunds will be made and we will not pay any expenses nor costs incurred as a result of the termination.
6. This agreement is to be interpreted and enforced solely in accordance with Polish law.

II. Booking process

1. Booking a trip with AP consists of **3 easy steps**:

Step I - Contact us

If you wish to book a trip, contact us via: the contact form on our webpage (to be found next to every trip description), phone or direct email. We are glad to answer all your questions and amend the details so the trip suits your individual needs.

Step II – Signing the Booking Contract

Having contacted us and agreed all the details of your trip, you will receive an email with the Booking & Travel Contract consisting of: the booking number, the personal data of the participants, trip details, payments and booking conditions. Please read and check the documents carefully, print, sign, scan and send them back to AP.

Step III – AP confirmation and deposit payment

AP will then confirm the reservation by signing a contract and sending the deposit invoice, which will finalize the reservation process following payment. This confirmation is your binding agreement with Around Poland and includes all products, services, dates and terms that you have agreed upon.

III. Payments

1. Participation in any trip requires advance payment of 30% of total trip cost within 7 days of signing the contract and receiving the deposit invoice.
2. The whole amount must be paid at least two weeks prior to departure.
3. Lack of prompt balance payment gives AP the right to cancel the trip. The deposit is then used to cover all necessary costs of the reservations made for your trip. Any remaining sums taken from the deposit will be refunded.
4. If you book less than 14 days before the trip, you are required to pay the full amount the same day.
5. All payments must be made by money transfer to the indicated account number.

IV. Cancellation

1. Should you need to cancel your trip for any reason, you must inform AP in writing or by e-mail to info@aroundpoland.eu via the person who booked the tour. Receipt of your cancellation must be confirmed by Around Poland by e-mail and the cancellation will take effect from that date.
2. Depending of the time of cancellation, the reimbursement will be calculated with respect to all the previous expenses concerning that trip.
3. Around Poland reserves the right not to operate any tour for which there are insufficient bookings four weeks before departure. Full payment including your deposit will be refunded.
4. Around Poland reserves the right to cancel a tour for reasons of 'force majeure' (circumstances such as, but not limited to: war, terrorist activity, natural or nuclear disaster, disease, fire or adverse weather conditions). You will then be offered a full and prompt refund of all payments made.

V. Changes to bookings

1. Requests for a change in booking must be made by email to info@aroundpoland.eu or your contact person at AP. Any changed must be accepted also by email and only if you accept any additional costs involved.

2. Around Poland reserves the right to make modifications and changes in the trip itinerary before your departure and during the trip. The changes may concern among others: accommodation (without significant changes in standards), arrangements or tour leader. Should such circumstances occur you will be informed as soon as is possible. If the change is practicable, we will advise you before departure but we are not obliged to do so or to pay you compensation.
3. Any major change in your trip that AP finds impossible to avoid, such as for instance: a change of accommodation to a lower official classification or standard for the whole or a major part of the time change of departure point to one which is significantly more inconvenient for you, must be accepted by you. If you do not agree to those necessary changes, AP will offer you a full refund of all money or an alternative holiday.
4. If AP is unable to offer a certain service due to extreme weather conditions or an
5. Unforeseen environmental situation, you will be offered an alternative activity or similar service suitable for the current conditions.
6. AP will not be held liable for any loss whatsoever caused as a result of changes or delays. We accept no responsibility for additional expenses due to delays or changes made by air, sea or coach services, nor weather, force majeure and other causes beyond our control.

VI. Insurance

1. All participants must be covered by relevant insurance before setting out on tour with AP. The price of the insurance is included in the trip price.
2. You take the trip entirely at your own risk.
3. AP is responsible for ensuring the holiday which you book with us is supplied as described at our website and the services reach a reasonable standard.
4. AP do not accept liability for physical injury, loss, damage or expense resulting from the actions or omissions of those involved in your holiday over which Around Poland has no direct control, such as employees of hotels, transport staff and others. AP does not accept responsibility for loss or expense due to war, riots, strikes, terrorist activities or natural disasters, technical issues, maintenance issues or unforeseen changes made by airlines, such as time table changes, interruption in IT-infrastructure or any scenario regarded as 'force majeure'. Additionally, Around Poland shall in no circumstances be liable in respect of consequential loss or damage, detention, delay or overcharge howsoever caused.
5. According to the requirements of Polish law, all Around Poland's trips are legally protected by both the Mazovian Province and AP's tour operator insurance company. In the event of AP insolvency, according to Polish law, the Province executives will arrange to refund any money you have paid to AP for any future booking.

VII. Complaints

1. We do everything in our power to make your trip with AP as comfortable and pleasant as possible. In any difficult situations, please first contact your guide, and the AP's office or your point of contact as a back up option. In case of complaints, please contact our office no later than 14 days from the end of your trip, giving the booking number and all relevant information. AP will always do its best in order to achieve an amicable and satisfactory solution for all concerned.
2. Disputes relating to your holiday which cannot be amicably settled may, if you wish, be referred to arbitration under appropriate authority in your country for assistance.

VIII. Processing of personal data and images

Please note that every person booking a trip must sign the statements below.

1. AP has a right to collect and process your personal data in order to fulfil the contract upon the signed statements below.

I hereby consent to the processing of my personal data, as required by the aforesaid contract, for purposes of tour organization by Dzień dobry Magdalena Sikorska (with its registered office at Lipowa 9/7, Warsaw) as the Personal Data Controller within the meaning of the Act on Personal Data Protection of 29 August 1997 (consolidated text: Journal of Laws of 2014, item 1182, as amended).

The scope of the consent also includes disclosure of personal data to co-organizers of the trip, which shall process such data as their controller, for purposes of trip organization. My personal data is provided voluntarily. However, the trip service may not be performed without provision of such data. I have been informed of the right to access and correct my personal data.

.....
Full name, date, signature

I hereby consent to the processing of my personal data for marketing purposes by Dzień dobry Magdalena Sikorska (with its registered office at Lipowa 9/7, Warsaw).

.....
Full name, date, signature

I hereby consent to obtaining commercial information via electronic communication, within the meaning of the Act on Electronic Service Provision of 18 July 2002 (Journal of Laws No. 144, item 1204, as amended) by Dzień dobry Magdalena Sikorska (with its registered office at Lipowa 9/7, Warsaw).

.....
Full name, date, signature

2. AP has a right to use your image in any of its publications such as webpages and promotional materials of any kind contracted upon the signed statements below.

I hereby grant Dzień dobry Magdalena Sikorska permission to use my image in any and all of its publications and promotion materials, including website entries, without payment or any other consideration (according to the Copyright and Related Rights Act of 4th February 1994, Journal of Laws of 1994, No. 24, pos. 83 with amendments). I waive any right to royalties or other compensation arising or related to the use of mine or my child's image/voice/statement.

.....
Full name, date, signature